



Scuba Center Dive Travel Policies & Practices

I. Scope

The purpose of this guide is to inform the customer on the travel policies and practices of Scuba Center. These policies apply to all trips and excursions, unless otherwise stated.

II. Deposits

- A. In order to reserve a space on a trip or excursion, a deposit is required to reserve each spot. In some cases, payment in full is required to reserve each spot.
- B. The deposit amount is determined by the type and cost of the trip.
- C. If the trip is booked within 90 days of the departure date, payment in full is required at the time of booking.

III. Trip Balances

- A. Trip balances are due 90 days before departure, unless otherwise stated.
- B. Trip balance Paid with Credit card will be assessed a 3% surcharge
- C. No surcharge for cash, check or debit card

IV. Cancellations / Refunds

- A. Cancellations fall into two categories:
 - a. Customer Cancellation
 - i. 90 days or more before departure date
 - 1. Cancellations may be made, and deposit(s) will be refunded when Scuba Center receives a refund from their booking agent.
 - ii. Less than 90 days but 60 days or more before departure date
 - 1. Deposit(s) will not be refunded, however, any monies paid toward trip balance will be refunded when Scuba Center receives a refund from their booking agent.
 - iii. Less than 60 days before departure date
 - 1. Deposit(s) and/or trip balance(s) will not be refunded.
 - b. Trip Cancellation by Scuba Center due to weather / mechanical failure, etc.
 - i. All monies (deposits, balances, etc.) will be refunded to the customer.
- B. Texas Flower Gardens Trips
 - a. 30 days or more before departure date
 - i. Cancellations may be made and trip cost will be refunded or customer may elect to move to a different trip date.
 - b. Less than 30 days before departure date
 - i. In the event of a cancellation, trip cost will not be refunded.
 - c. Cancellation by Gulf Diving, LLC prior to boat departure due to weather / rough seas / mechanical failure, etc.
 - i. Trip cost will be refunded in full to the customer.

V. Trip Insurance

- A. Trip insurance is highly recommended by Scuba Center for all dive travel.

VI. Agreement to Policies & Practices

- A. The purchase of dive travel from Scuba Center signifies the customer's agreement to these policies.